**CIST 1305 Assignments**

Activities are those things which are done, generally in class, to enhance the learning process. Your performance in these will be reflected in your class participation grade.

Assignments are generally to be done outside of class and will in total count 10% of the grade. Assignments will be graded on a simple scale from 0 to 3.

3 points - On time showing good effort

2 points - On time but poorly done or showing good effort but late

1 point - Very late or very poorly done

0 point - Very late and very poorly done, or not done at all

Guidelines for assignments:

Assignments will be done individually unless otherwise noted

Assignments will be due by class time on the date specified unless otherwise noted

No assignments will be accepted on paper. All must be sent via e-mail or web form

When sending an assignment via e-mail the subject line must be as follows CIS 105 Assignment date where date is the date the assignment is due

If the assignment is to be done as a group all members names must listed first in the e-mail body

E-mailed assignments should be in plain text in the e-mail itself, not as an attached file